Online user manual to top-up your UTOS Account by sending money from NZ/AUST through UTOS mobile app and KlickEx/MTALA.

First, you need to register to UTOS online services by visiting our website
 <u>https://www.utos.ws/apply-now</u> and downloading the online registration form.
 O le vaega muamua e tatau ona e resitala i nei auaunaga fou I luga o le upega tafailagi a le UTOS ma faatumu le form.

\leftrightarrow \rightarrow G	utos.ws/apply-now	
Apps 🛡	UpGuard Cyber Risk 🛛 🕻 Kaspersky login 🧊 Log in UTOS 🧊 Log in UTOS NZ 🗼 Kas	sspersky Key Activ 🛐 https://members.np 🏌 website edit 🕕 COVID Live Update:
	INDIVIDUAL ACCOUNT JOINT ACCOUNT	GROUPS BUSINESS ONLINE SERVICES
		INSTRUCTIONS FOR ONLINE ACCESS
	 Complete and sign Form. Have an active email address. Have a current and active account with UTOS. Consent of other applicants if it's a joint account. UTOS will always have the right to remove your online access if breach of security have been reached. Downloads Prospectus 2018 English 	 Complete and Sign application form Once form is completed a sign e-copy will be forward to our office through info@utos.ws or drop off a hard copy to our main office. If Application is successful you will be informed of the next steps in obtaining access through email stated within the application form. If this Application Form is signed under Power of Attorney. A certified copy of the Power of Attorney should be submitted with this application for our records. Applications must be signed personally. Applications by unit holders under the age of 18 should be signed by the authorized applicants' trustee / parents / guardians.
		For Declaration, Conditions and Acknowledgements please refer all information as

 Then go to KlickEx website <u>https://vodafone.klickexpacific.com/register.aspx</u> and click sign up. *E tatau foi ona e resitala I le upega tafailagi a le KlickEx ina ia mafai ona e faaogaina lenei auaunaga tuufaatasi a le UTOS, KlickEx ma le MTALA*

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When both online registration for UTOS mobile app and KlickEx/MTALA are completed then go to step number 3.

A maea ona resitala I nei auaunaga e lua ona alu sao loa lea I le upega tafailagi a le UTOS.

2 1 tal × + → C 🔒 utos.ws INVESTMENT FAQ ABOUT CONTACT LATEST NEWS APPLY NOW € 26949 **f UNIT PRICE** ISSUE PRICE \$1.70 no change from previous price Effective Date: 06/10/2021 WITHDRAW PRICE \$1.69 1 sene increase from the previous price PREVIOUS PURCHASE PRICE \$1.70

> WELCOME TO UTOS ent of Samoa mandated under the Unit Trusts Act 2008, whose goal is to provide "an in

The Unit Trust of Samoa is an initiative of the Gove for local and overseas based Samoans and Samoan businesses". The establishment of the Unit Trust of Samoa was approved by the Minister of Finance on 2nd March 2009 as required by section 3 of the Unit Trusts Act 2008.

4. Click LOGIN and type in your registered email address and password with UTOS Oomi le faailoilo LOGIN ma tuu I totonu lau imeli ma le upu faailoilo sa resitala i le UTOS 😭 UTOS - Login



3. Go to UTOS website at www.utos.ws

Agai I le upega tafailagi a le UTOS

5. Click \$ Deposit highlighted in RED below

Oomi	le	faailoilo	\$	Deposit
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UTOS								Buy: 1.7 Sell: 1.6	9
Accounts	Unit Trust of Samoa (1000000)								
🌢 My Details	Unite	169							
📞 Contact Us	Current Value Withdrawal Value	\$285.60 \$283.92							
O About Us	Cash Balance Last Updated	\$1.21							
✤ Settings									_ [
A Logout	Date : Type Ap	roval Status : Reference :	Receipt #	Units Issued 11 Un	it Balance	Value of Units (\$)	ansaction Value (\$)	Balance (\$)	11
	13/10/2021 Final Dividend Reinvest App	roved		7	168 1.70	11.90	(11.90)	200.4	12
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6. Click Buy Units

Oomi le faailoilo Buy Units

🛊 UTOS - Transactions	× + ×
← → C	ws/deposits.html 🕒 🖈 🕭 🗄
	Buyr 1.7 Sell: 1.69
 Accounts My Details 	Unit Trust of Samoa (1000000)
Contact Us	This is the list of deposits that have not yet been received by UTOS. If you no longer intend to make these payments to buy additional units, then please cancel the deposits no longer required.
€ Settings >	Buy Units
Logout	Date 11 Type 11 Status 11 Units 11 Value 11 Reference 11 Added By 11 Depositid 11
	No data available in table
	Buy Units
<	Image: Second

 Select the Fixed \$ Amount you want to send with a maximum of \$3,000 WST daily. Then choose M-Tala as the paying method, and click Confirm to process payment via KlickEx/MTALA platform.

1. Tuu I totonu le seleni fia lafo mai I le maualuga e \$3,000 tupe Samoa I le aso, 2. Filifili le M-Tala, 3. Oomi le faailoilo Confirm

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← → C a app.utos	.ws/buyunits.html			또 ☆ 🗯 🌀 :
UTOS				Buy: 1.7 Sell: 1.69
Accounts My Details	Unit Trust of Samoa (10) Buy Units	00000)		.
📞 Contact Us	Purchase			Cash Balance \$1.21
 About Us ✓ Settings > A Logout 	Fixed S Amount Set Number of Units How are you paying for th M-Tala Purchase 6 Ur Total Cash Balance after Purchase Instructions If you click Confirm, you a The payment instructions If you don't want to proce 	is?	TS to cover the cost of buying the units. The	Cancel
<	Transactions	\$ Deposits	3) Dividend	e Details

 Go to the M-Tala Website to connect to the KlickEx digital payment gateway to send money over to your UTOS Account. It is very important to enter the same \$ amount in WST here in the UTOS mobile app and the KlickEx platform for ease of reconciliation.

1. Alu sa	o loa I	le M-Tala	Website e	lafo mai	ai lau seleni.
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I Accounts	Unit Trust of Samoa (100000) Buy/ Units
🛔 My Details	
📞 Contact Us	Purchase 6 Units at \$1.70 per unit Estimated Price WST \$10.00
Ø About Us	Reference 100000 0
€ Settings >	Deposit Details for M-Tala
₽ Logout	1. Go to the M-Tala website 2. Login using your M-Tala email and password 3. Select Samoa - Unit Trust of Samoa in the Bill Payee dropdown, complete the form, and ensure you add the following details:
	Amount WST \$10.00
	Reference 1000000
	Please note:
	 This transaction will only be confirmed via email when we have received your payment, and the transaction has been approved. We will convert any funds received into the equivalent number of units at the price that applies at the time, so more or less units may be ordered depending on the funds actua The price of units may change until we receive your payment.
	⊞ \$ ®
<	Transactions Deposits Dividend

Type in your sign-up email address used for KlickEx registration and password.
 Tuu I totonu lau imeli ma le upufaailoilo lea sa resitala ai I le KlickEx

vodafone	M Tala	Login	Send Now	How It Works	Find an Agent	Contact	Abo
Login				Sen	d money to a	Samoa i	nsta
Already have an	account with us? Log	in below.					
Email Address	User Name			Sia	n Up Now!		
Password	Password				100		-
F				lt's	FREE		CS-
Forgot your pass	word? <u>Retrieve it her</u>	2				00	
Login				Sig	in Up	- 8	
		T	erms & Conditions	Privacy Policy AM	L / CFT Policy		

10. Enter the security answers that you provided during the KlickEx registration.
 Faatumu le fesili faaliolio lea sa resitala ai I le KlickEx I le taimi o le resitala
 e vodafone Klickespacific.com/QA.aspx?redirectpage=%2Fsendbilipayment.aspx

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vodafone	Login	Send N	low	How It	Works	Fir	nd an Agent	Contact	About	
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		and the second second		and the second						
	Te	erms & Cond	litions	Privacy Pol	icy AM	/ CFT Po	olicy			

11. Re-enter your UTOS Account No; your UTOS Account Name and the same \$ amount in WST that was entered in the UTOS mobile app. Please tick "save these bill payee details for next time". Therefore next time you made a deposit you don't have to enter your UTOS Account details it will automatically come up when select.

Toe faatumu le numera o lau Teugatupe I le UTOS ma le suafa o loo resitala ai, <u>ma e taua</u> <u>tele le tutusa o le numera o le seleni I le tupe Samoa sa tuu I totonu o le mobile app a le</u> <u>UTOS ma totonu o le pusa o loo I lalo</u>. Oomi le Save these bill ina ia sefe ai ou faamaumauga mo le toe faatumuina I leisi taimi.

B	ill Payment			It's easy and guick to pay bills in Samoa, Tonga or Fiji with KilckEx
2	y off a bit by following the steps bei	Dar.		Pacec
w	hat bill payee would yo	ou like to pay?		
	Choose from your saved Bill	Payee's:		
	Select		~	
	R			
	Enter a new Bill Payee:			
	Company	Samoa - Unit Trust of Samoa 🗸		
	UTOS Account #	1000000		
		Format Journaliz Stationer 1 and (20000000);		
	Re-type above UTOS Account #	1000000		
	Unitholder Name	unit trust of samoa		
		Formal Algenderic (spaces and spontegimes alcosed)		
	Re-type above Unitholder Name	unit trust of samoal		
	Save these bill payee deta What does this do?	its for next time	\triangleleft	
в	II Payment			
	oday's total maximum amo	unt that can be sent: \$2,400.00 NZC	0,7	
1	want to pay from my New Zeal	land Dollar 👻 account		
0	urrent balance : \$7.81 NZD	Use maximum		
E F	want the company to receive 1	0 in WST 🗸		

12. Click Select and Continue to confirm your payment or UTOS Account top-up. *Filifili le faailoilo Select and Continue*

Amount you want to be received: Exchange Rate: Amount exchanged: Transaction Fee: Transaction Fee: ToTAL S5.77 NZD Payment Options Select a payment to get a quote. Use funds in your NZD account Make a deposit and payment from your bank Make a deposit and payment from your bank Account Balance: S7.81 NZD How does this work? Select & Continue Select & Continue	Check	your deal		
Exchange Rate: 1.7331 Amount exchanged: 55.77 NZD Transaction Fee: +50.00 NZD TOTAL \$5.77 NZD Payment Options Select a payment to get a quote. Use funds in your NZD account Make a deposit and payment from your bank Make a deposit and payment from your bank Account Balance: \$7.81 NZD How does this work? Select & Continue Select & Continue	Amount	you want to be received:	\$10.00 WST	
Amount exchanged: Transaction Fee: ToTAL S5.77 NZD Payment Options Select a payment to get a quote. Use funds in your NZD account Make a deposit and payment from your bank Account Balance: S7.81 NZD How does this work? Select & Continue Select & Continue	Exchan	ge Rate:	1.7331	
Transaction Fee: +\$0.00 NZD TOTAL \$5.77 NZD Payment Options Select a payment to get a quote. Use funds in your NZD account Make a deposit and payment from your bank Account Balance: \$7.81 NZD How does this work? • Add funds from your Online-Bank Exect & Continue • You must be ID Verfied Select & Continue • Select & Continue	Amount	exchanged:	\$5.77 NZD	
TOTAL \$5.77 NZD Payment Options Select a payment to get a quote. Use funds in your NZD account Make a deposit and payment from your bank Account Balance: \$7.81 NZD How does this work? Select & Continue Select & Continue	Transac	tion Fee:	+\$0.00 NZD	
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Account Balance: \$7.81 NZD How does this work? Select & Continue Account Balance: \$7.81 NZD • Add funds from your Online-Bank • Fast • You must be ID Verfied Select & Continue	Use fu	nds in your NZD account	Make a deposit an	d payment from your bank
Select & Continue	How de	Account Balance: \$7.81 NZD	· Ad you · Far · Vou Voi	d funds from ir Online-Bank st i must be ID fied
	Sele	ct & Continue	Select & Continue	

13. To conclude, Tick option *"I understand that bill payment transactions are non-refundable/reversible"* and finally click confirm & pay now.
Filifili le faailoilo "I understand the bill payment" ma oomi loa le Confirm and Pay Now e faamaea ai lau tupe lafo mai I le UTOS

	Confirm Payment Please review your payment details below. When you are satisfied, click confirm. Payment Type Bill Payment Payment Method Existing Balance Change	
	Recipient Change	
	Name Unit Trust of Samoa UTOS Account #: 1000000 Unitholder Name: unit trust of samoa	
	They will receive \$10.00 WST (Exchange rate 1.7331)	
	Amount To Send Change	
	Amount	\$5.77 NZD
	Transfer Fee	+ \$0.00 NZD
	TOTAL	\$5.77 NZD
	Please read and agree to the following terms an (Agree by clicking the check box below)	nd conditions:
1	I understand that bill payment transactions	s are non refundable/reversable.

Please note:

- 1. If you are sending money internationally, please ensure you include payment for all receiving fees.
- 2. This transaction will only be confirmed via email when we have received your payment, and the transaction has been approved.
- 3. We will convert any funds received into the equivalent number of units at the price that applies at the time, so more or fewer units may be ordered depending on the funds actually received.
- 4. The price of units may change until we receive your payment.